

PDD Program Line Therapist Qualifications Checklist

The Service Coordinator will assure that all Line Therapists hired meet the requirements for their position as specified in the standards. Once all information is verified, the Service Coordinator will forward the checklist and all documents to the Jasper County Board of Disabilities and Special Needs. All information must be verified and updated as required on or before the Line Therapist's anniversary of hire. Checklist items include the following:

- _____ Be at least 18 years old and a high school graduate (**documentation required**)
- _____ Be able to speak, read and write English
- _____ Have documentation of current First Aid Certification (must be renewed at least every three years)
- _____ Have documentation of current CPR Certification (must be renewed annually)
- _____ Have documentation of receiving training in Confidentiality, Accountability, and Prevention of Abuse and Neglect. These topics will be covered by the EIBI provider.
- _____ Have documentation of receiving at least 12 hours of training in the implementation of applied behavior analysis to include at least 3 hours of autism and PDD specific training
- _____ Have documentation of receiving the required annual in-service training of at least 5 hours in the implementation of applied behavior analysis, autism or PDD specific training
- _____ Have documentation of a clear background check conducted by the Responsible Party and at least annually thereafter in the following areas:
 - _____ Not listed in the DSS Child Abuse Central Registry
 - _____ Have no felony convictions as determined by an officially obtained SLED report
 - _____ Provide a copy of current, valid driver's license (If no driver's license submit a copy of an official State ID Card)
 - _____ PPD Tuberculin Test

The Line Therapist has complied with above requirements and I have attached copies of all documents.

Service Coordinator Signature

Date